



YUKON CANOE & KAYAK CLUB

A leader in the Yukon paddling community since 1961

**Executive Board Meeting
May 9th, 2023
Meeting Minutes**

Attending: Lawrence Brennan, Derrick Law, Geoff Cartwright, Dave Swinson,
Virginia Cobbett (via phone)

Regrets: Theresa Landman, Michelle Klaben, Lauren Wonfor, Karen McColl

Proxy: Theresa and Lauren->Derrick

Call to Order: 7:12pm

1) Approve Agenda for May 9th, 2023 Meeting.

1. Approve Agenda
2. Review April 6th, 2023 Minutes
3. Open Director Position
4. Financial Report
5. ED Report
6. Yukon & Teslin River Camping Management Plan Update
7. Water License Renewal / Intake Wave Maintenance Update
8. Summer Calendar Update
9. Gear Use Policy
10. Gear request from Yukon First Nation Education Directorate
11. Volunteer SRT & WFA Reimbursement
12. Sponsorship Announcements
13. Gear Swap - Raffle

Motion to approve: Dave

Second: Geoff, passed

2) Review of minutes from the April 4th, 2023 Meeting.

Motion to approve: Derrick

Second: Geoff, Passed



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3) Open Director Position

Background:

- Michele Klaben is happy to fill the last vacant board seat

Motion to appoint Michele: Virginia

Second: Geoff, passed

4) Financial Report as of May 9, 2023

Attachment: [2.Operation_Budget_23-24_May9.xlsx]

- Current Bank Account Balance: **\$60,253.04**
- 22/23 Net Income as of May 9, 2023: **\$14,636.83**
- 2023 Paddling Film Fest gross ticket sales of \$2385, \$700 in sponsorships, net revenue approximately **\$1500**

5) Executive Director's Report

Fostering Community

- Paddling Film Festival (April 12)
- Renewed City of Whitehorse Development Permit for the Bins
- Met with current & perspective sponsors
- Planning meetings for the *Indigenous Youth Intro to Whitewater Camp* – Kwanlin Dün First Nation (KDFN), Ta'an Kwach'an Council (Ta'an), Carcross Tagish First Nation (CTFN), and Little Salmon Carmacks First Nation (LSCFN)
- Met with City of Dawson Recreation Manager (Paul Robitaille) Re: a YCKC presence in Dawson

Summer Programming

- Coordinating volunteer schedule
- Coordinating Registrations

River Stewardship

- Yukon & Teslin River Camping Management
 - Planning meetings with Teslin Tlingit Council & Ta'an Kwach'an Council
 - Meeting with Dept. Tourism Re: Respectful Camping Education Campaign
- Intake Wave License Renewal
 - Met with Department of Fisheries & Oceans (DFO)
 - Working on YESAB info response (response due May 12th)



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Club Governance

- Insurance Renewal
- Submitted Community Development Fund (CDF) Application
- Submitted Lotteries Project Application
- Submitted Foundations Grant & Pathway to Podium Grant Application
- Whitewater Council Meeting (Canoe Kayak Canada)

Projection for next month

- Water License Renewal
- 2023 Yukon River Camping Assessment logistics
- Yukon Energy Corporation Advisory Group Meeting (May 17th)
- Gear Swap and Great Canadian Canoe Raffle draw (May 25th)
- Tripping and kayak program Logistics

6) Yukon & Teslin River Camping Management Update

- Y2C2 can no longer participate – conflict with an on-going, time-sensitive project
- Have until May 19 to restructure Environmental Awareness Fund application.
 - Meeting with LSCFN May 10th
 - Meeting with Ric & Abi May 11th
- Goal for this year's assessment is the stretch between Carmacks & Dawson (or as much as time permits with a power boat shuttle).

7) Water License Renewal / Intake Wave Maintenance Update

- YESAB public comment period closed April 12th, 2023 with 5 comments & 2 Information Requests:
 1. DFO - *Attachment*: [3.DFO_Request_for_Additional_Info-1.pdf]
 2. YESAB - *Attachment*: [4.YESAB_Information_Request_3.pdf]
 - If maintenance can be completed with machinery out of the water (i.e. stay on islands), not required to submit a fish and fish habitat characterization of the project area and any other areas including downstream habitat that may be affected by the works – waiting to confirm with engineer
- Maintenance will cost ~\$7000 – included in CDF application (decision scheduled for June)
- Might have missed window for 2023, DFO going to recommend Maintenance completed in May



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8) Summer Calendar Update

- Ruth O'Beirne would like to run a couple sessions in June for people who are newer to safety boating
 - Possibly Thursday evenings alongside drop-in
 - Lawrence can work with Ruth to come up with rough schedule/topics to cover

9) Gear Use Policy

Background:

- Third presentation to the Board after discussion and Revisions

Attachment: [5.DRAFT_Club_Gear_Policy.May9.docx]

Discussion ensued, will consult with local vendors to request input and thoughts, some rewording will happen prior to bringing forward to the next meeting

10) Gear Request from Yukon First Nation Education Directorate

- Looking to borrow 8-12 helmets for Dry Grad Trip down Takhini River (June 2/3)
- Women & Non-Binary Pool Session June 3
- Club has 30-40 helmets

Agreed

11) Volunteer Swift Water Rescue & Wilderness First Aid Reimbursement

Background:

- In the past, volunteers have submitted receipts of courses for club reimbursement
- Club starting to organize & cover the cost of courses for volunteers (alternating years between WFA & SRT)
- Question: Should YCKC continue to reimburse individuals?



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12) Sponsorship Announcements

- Malamute Tree Services (Kyle Bartel)
 - \$1000 donation & 10% off for members

 - Yukon Wide Adventures
 - 10% purchases for members

 - Fuel Yukon
 - \$0.02 off per litre on home heating fuel for members
 - Provide discount gas card to club for trips (**new**)
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13) Gear Swap

CGC/CoW wanted to partner with some water safety demo/presentation – they will attend the Gear Swap with a booth and information.

Meeting End: 8:10pm

Next Meeting: June 6, 2023