



YUKON CANOE & KAYAK CLUB
Executive Board Meeting
April 4th, 2023
Meeting Minutes

Attending: Lawrence Brennan, Theresa Landman, Lauren Wonfor, Karen McColl,
Luke Morris, Derrick Law

Regrets: David Swinson, Michelle Klaben (proxy to Lauren)

Call to Order: 7:15pm

1) Approve Agenda for April 4th, 2023 meeting.

1. Approve Agenda
2. Review March 7th, 2023 Minutes
3. Financial Report
4. ED Report
5. Paddling Film Festival Update
6. PFDs for Yukon Communities
7. Gear Use Policy
8. Budget
9. Yukon Lotteries Projects Fund

Motion to approve: Lauren

Second: Luke - Passed

2) Review of minutes from the March 7th, 2023 meeting.

Motion to approve: Lauren

Second: Luke - Passed



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3) Financial Report (as of March 31, 2023) (Lawrence B.)

Attachment: [2.FINAL_Operation_Budget_22-23_Mar31.xlsx]

- Current Bank Account Balance: **\$45,616.21**
- 22/23 Net Income as of March 31, 2023: **-\$10,289.87**

Expected Income	
Environmental Action Fund (waiting for budget adjustment confirmation)	11,500.00
Go Digital! Fund (waiting for cheque)	2000.00
Total	\$13,500.00
Projected Expenses	
Total	\$0.00
Projected 2022/2023 Net Income:	
(Projected Income – Projected Expenses + Mar.31 Net Income)	
	\$3210.13

Upcoming Funding Opportunities

- Sport for Social Development in Indigenous Communities Fund Application (Federal)
 - Waiting on Decision
 - Request \$23,000
- City of Whitehorse Recreation Fund
 - Waiting on Decision
 - \$9,500 available (gear and leadership training)
- Community Development Fund Tier 2 (YG)
 - Application due April 15, 2023
 - \$20,000 - \$75,000
- Foundations Grant & Podium to Pathways Grant (YRAC &YS4L)
 - Application due April 15
 - \$11,500 & \$710



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- Yukon Lotteries Projects Fund
 - Application due April 15
 - up to \$100,000
 - 90% of project covered
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4) Executive Director's Report (Lawrence B.)

Fostering Community

- Paddling Film Festival

Summer Programming

- Tripping & Kayak Program Manual
- Leader schedule
- Registration Forms
- Confirmed schedule with Katrina Van Wijk
- Have not confirmed with Kalob Grady

River Stewardship

- Response to YESAB questions
- Planning for 2023 campsite assessment (Yukon River, north of Carmacks)
- Tracking down contractor for Intake Wave Maintenance
- Coordinating meetings with Teslin Tlingit Council and Ta'an Kwach'an Council (Project Thunderbox)

Club Governance

- COW Rec Grant Submission
- Environmental Awareness Fund Application
- Meeting Prep
- 23/24 Budget
- Met with Jona Barr from the Yukon First Nation Education Directorate
- Met with Chris Pinkerton – ED for CPAWS

Projection for next month

- CDF Application
- Foundations Grant Application
- Lotteries Project Funds Application



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- Paddling Film Festival
 - Invited to *Land & Water Relationship Planning Gathering* in Carcross (April 20) - <https://cpawsyukon.org/landwatergathering/>
 - AGM Announcement
 - Website Upgrade
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5) Paddling film Festival Update

- Yukon Arts Center Booked – April 12 (doors open at 7)
 - 7 businesses will pitch in \$100 (Up North Adventures / Kanoe People / Yukon Wide Adventures / Tatshenshini Expediting / Yukon Canoe / Alpine Aviation / Dinjii Zhuh Adventures.)
 - Will need help with Swag sales and Raffle ticket distribution.
 - Joel Hibbard & Bobby Rose will present trailer for their film (to be screened in May)
 - Need to choose films (Thanks to: Lawrence, Karen, Lauren)
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6) PFDs for Yukon Communities

- YCKC currently has a couple of hundred PFDs from a project run by former President with the focus to have the distributed in the communities.
- Jona Bar (YFNED) happy to help (already in communities)

Board supported this request

7) Gear Use Policy

Attachment: [3.DRAFT_Club Gear Policy.docx]

Discussion on cumbersome process for Yukon River usage, Lawrence to revisit.

8) 23/24 Budget

Attachment: [4.PROJECTED_Operation_Budget_23-24.xlsx]

- **Projected Income:** \$184,310.00
- **Projected Expenses:** \$182,042.25
- **Projected Net Income:** \$2267.75



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Line Items over \$500

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- | | |
|---|--|
| <ul style="list-style-type: none">• Executive Director (\$24,000)<ul style="list-style-type: none">○ \$30/hr• Liability insurance (\$4,500)• Stripe (\$645)<ul style="list-style-type: none">○ Percentage of transactions• Meeting Expenses (\$840)<ul style="list-style-type: none">○ \$70/month• Website upgrade (\$3,000 likely far too much – to reassess)• YCKC Ball Caps (\$1,500)<ul style="list-style-type: none">○ \$20/hat x 75 units• Canoe Kayak Canada Fees (\$1,240)<ul style="list-style-type: none">○ Membership: \$100 + \$1/member○ NCCP Reinvestment Fee: \$70/Leader• Rodeo (\$605)• Gear Purchase & Maintenance (\$51,100)*<ul style="list-style-type: none">○ Packrafts x10○ Jackson Antix Whitewater Kayak x12○ Paddles | <ul style="list-style-type: none">• Beginner Whitewater Programs (\$1,600)• Trips & Weekend Events (\$11,050) <p><i>Attachment:</i> [5.Volunteer_Reimbursement.xlsx]</p> <ul style="list-style-type: none">• SRT Course (\$4,462)• WK NCCP Training (\$4,710)• Leader WFA (\$2,400)<ul style="list-style-type: none">○ Board previously approved \$2,000○ Will mean two more participants• Bins (\$550)• RTR (\$56,000)<ul style="list-style-type: none">○ Intake Maintenance○ Feasibility Study with KDFN• Raffle (\$590)• Yukon River Campground Assessment (\$4,725)• KDFN Camp (\$3,150)• Ta'an Rafting (\$2,000)• Paddling Film Festival (\$1,514.75) |
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Motion to approve: Lauren

Second: Theresa - Passed

9) Yukon Lotteries Projects Fund

Background:

- Requires Board Motion to be included in Application Package

Motion to approve: Karen

Second: Luke - Passed



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10) 2023 AGM

Background:

- Next Board Meeting is May 2
- AGM Tentatively planned for May 10
- ED proposes switching these two meetings so new Board will have at least two meetings together (i.e. AGM May 2nd, board meeting May 9th)

Motion to approve: Lauren

Second: Luke - Passed

Meeting End: 9:11pm

Next Meeting: May 9nd 2023, 7pm